

Forklift Operator – 1st Shift

Job Location: 3 Venus Way Attleboro, MA
02703

Job Category: Production

Pay: \$18.50 - \$21.00 per hour

Position Type: Full-Time

Education Level: High School Diploma or
Equivalent

Job Shift: 1st (6:00 a.m. – 2:30 p.m.)

JOB SUMMARY

Abbott-Action Inc., a comprehensive manufacturer of corrugated containers, packaging, and display solutions is seeking a full-time 1st Shift Forklift Operator for our Attleboro, MA facility. The hours for this position are Monday - Friday from 6:00 a.m. to 2:30 p.m. Primary duties include all activities associated with safely operating and caring for the forklift.

DUTIES AND RESPONSIBILITIES

- Operation and care of forklift in a safe manner. Must be qualified to properly operate the forklift.
- Complete and document a forklift inspection form before start of shift and when operating a new forklift and turn in maintenance work orders to supervision for needed repairs.
- Locate stock before the start of the run.
- Deliver appropriate stock to appropriate machines safely and on time and in good condition.
- Maintain neat, orderly, and safe stacks of stock in storage areas.
- Complete necessary paperwork in an accurate and timely manner.
- Maintain accurate location of stock in storage area.
- Comply with all company policies and procedures, including safety and maintaining good housekeeping.
- Ability to lift, push or pull 50 lbs.
- Additional duties may be assigned by management.
- Must be able to read and write English, as well as read and measure inches and other metrics.

Please note, Abbott Action will conduct a pre-employment physical & drug screens as well as a background check.

Abbott-Action is an Equal Opportunity Employer.

EDUCATION and/or EXPERIENCE

- High school diploma or GED

- 2-3 years of forklift experience

BENEFITS

- 401(k)
- 401(k) matching
- Dental insurance
- Flexible spending account
- Health insurance
- Life insurance
- Paid time off

SCHEDULE

- 8 hour shift
- Monday to Friday
- No weekends

EXPERIENCE

- Forklift experience: 3 years (Preferred)

LICENSE/CERTIFICATION

- Driver's License (Preferred)

ABILITY TO COMMUTE

- Attleboro, MA 02703 (Required)

WORK LOCATION

- In person